



St. James The Great

Roman Catholic Primary and Nursery School
Windsor Road - Thornton Heath
CR7 8HJ

Headteacher: Mr. C. Andrew BA(Hons) QTS PQSI

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Supplementary Information Form for 2019-2020 Admissions

The closing date for receipt of this form and supporting documentation is **15 January 2019**. Forms should be returned to the Admissions Secretary at the school. If forms are sent to the school with insufficient postage, we do not undertake to arrange to receive these documents by paying any additional costs. If you submit any original documents which you wish to have returned, please include a self-addressed stamped envelope with this form.

Completion of this form does not guarantee a place in the school. You should also complete a Common Application form via your Local Authority, ensuring that it is submitted by the date specified.

Child's Surname: Date of Birth:

First Name/s: Female/Male (please delete as appropriate)

Parent's Name: Religion:

Carer's Name: Religion:

Address:

.....Postcode:.....

Home Tel No: Email:

Parent's Mobile No: Carer's Mobile No:

Original documentation of the following will need to be seen by the school in order to process this form.

Baptismal certificate Birth Certificate Proof of Address

The Governors of the school will require reference/s covering a period of three years at the date of application. If your family has changed its place of worship or if your family worships in more than one Parish, please ensure references are provided which cover this period even if this means you must approach more than one Parish to do so. Further copies of the form may be obtained via the school or you may prefer to copy the form yourself. All references must be supplied to the school by the closing date specified above.

The Parish Reference Request which forms part of this document should be completed by your Parish Priest or Minister, after which it should be returned to the Admissions Secretary at the school. If your Priest (or Minister) uses another form, we are happy to have a copy of that document instead.

Parish Reference Form enclosed Parish Reference to follow

Church where the family usually worships:

If your family worships regularly in more than one parish, please provide details:

.....
.....

Additional reference/s from previous/other parish/es enclosed

How often do you attend Mass (or services of another religious denomination)?

Weekly More than once a month Once a month or less often

If Catholic, please indicate which Mass you normally attend: Saturday at(time)

Sunday at (time)

If your family does not attend Sunday Mass (or Saturday Vigil Mass) or the services of another religious denomination on a weekly basis, you should provide further information - for example if your work schedule does not always permit Sunday attendance, do you attend on another day? The Governors require as much information as possible in order to make their decision on the allocation of places so please provide any additional information about your child/family which you feel is relevant to the admissions criteria including where appropriate supporting evidence eg letter/s from doctor, hospital, health visitor, social worker etc. Please continue on a separate sheet if necessary, ensuring that any additional pages are firmly attached to this document.

I have/have not attached further page/s to this document (please delete as appropriate)

I confirm that the information provided in regard to the application is accurate and truthful.

Signed: (Parent/Carer) Date:

If any of the information provided on this form changes before you are notified of the outcome of your application, please inform the school's Admissions Secretary in writing immediately. If you fail to do so or if you provide information which is found to be deliberately inaccurate or misleading, the school reserves the right to withdraw any offer of a place.

General Data Protection Regulation: The school is registered for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority, the Diocese and with the DFE. Further details can be found on our Privacy Notice on the website or via the school office.

**St James the Great RC Primary & Nursery School
Windsor Road, Thornton Heath, Surrey CR7 8HJ**

Tel: 020 8771 3424

Fax: 020 8771 0065

**Parish Reference Request
for September 2019 Reception admissions**

It is the family's responsibility to ensure this form is returned to the school no later than **15 January 2019**.

Child's Name:

Parent(s)/Carer(s) Name(s):

Address:
.....

I am satisfied that the child is a baptised Catholic: Yes: No:

<u>Parent/Carer</u>	<u>Child</u>
<p>Are they known to you?</p> <p>Regular (ie weekly) attendance at Mass</p> <p>Occasional (ie at least once a month) attendance at Mass</p> <p>Irregular (ie less than once a month) attendance at Mass</p>	<p>Is the child known to you?</p> <p>Regular (ie weekly) attendance at Mass</p> <p>Occasional (ie at least once a month) attendance at Mass</p> <p>Irregular (ie less than once a month) attendance at Mass</p>
<p>How long have they attended your Church?</p>	<p>How long has the child attended your Church?</p>

Any comments you may wish to add in regard to the above:

Priest's Name:

Parish or ethnic chaplaincy:

Address:

Parish Stamp/Seal

Priest's Signature: Date: