

Class: **Year 5**  
Visit to: **British Museum**  
Date: **Tuesday 12<sup>th</sup> January 2016**  
Depart St James: **8.45 am (please be in school by 8.30 am)**  
Return St James: **3.30 pm**

Dear Parents

We have been able to arrange an educational visit as detailed above in connection with your child's schoolwork. We would ask you to provide your child with a packed lunch (no sweets or fizzy drinks) in a carrier bag so that we can dispose of everything straight after lunch and please ensure they have their school coat with them. They may bring up to £3.00 spending money with them.

We would ask for a donation to our charitable fund to enable us to seek sponsorship from the fund in connection with trips like the one detailed above. On this occasion we are requesting a donation of £3.00 towards the fund. If making this donation presents any problems I would be grateful if you would contact me directly as whilst this is a voluntary contribution trips will not be able to go ahead if the fund receives insufficient donations.

We will need a minibus driver for this trip, if you are able to help please indicate on the slip below.

Yours sincerely

Mr S C Beck  
Headteacher

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**Visit to the British Museum**

Child's Name: ..... Class: .....

I enclose £3.00 towards the cost of this trip.

I am able to drive the mini bus.

Signed: .....

(Parent/Guardian)